



Digital Material Access Addendum to the American Lung Association Freedom from Smoking® Facilitator Agreement 2021

The Digital Material Access Addendum to the American Lung Association Freedom From Smoking® (FFS) Facilitator Agreement ("Addendum") outlines the additional responsibilities of the FFS Certified Facilitator ("Facilitator") participating in the 2021 COVID-19 Interim Implementation of FFS Clinics which includes receipt of electronic files of American Lung Association copyrighted program curriculum. Please read the following pages and acknowledge the agreement by signing the separate Acknowledgement of Agreements Form.

Purpose:

The purpose of this Addendum is to provide additional guidance on expectations of FFS Facilitators receiving electronic files of American Lung Association copyrighted program curriculum as a component in supporting virtual clinic implementation, in response to COVID-19 physical distancing protocols.

The American Lung Association upholds high standards in the training of facilitators and implementation of its programs. To ensure ALA professional standards and maintain quality control of the Freedom From Smoking® program, the:

Freedom From Smoking® Certified Facilitators and Training Participants agree to the following:

1. In accordance with American Lung Association's established publishing contracts, all digital materials provided to FFS Facilitators to support the implementation of virtual clinics are the property of the American Lung Association, and its contracted and authorized publisher.
2. FFS Facilitators may not copy, reproduce, distribute, publish, display, modify, create derivative works, transmit, or in any way exploit any such content, nor may they distribute any part of these digital materials over any network, including a local area network, sell or offer it for sale, or reproduce with intent to distribute materials in printed form.
 - a. This includes, but is not limited to the following electronic documents:
 - i. FFS Clinic Participant Workbook.pdf
 - ii. FFS Facilitator Binder
 1. Part I.pdf
 2. Part II.pdf
 - iii. Skill-builder Activity Handouts
 - iv. Digital/.pdf training module presentations
3. Electronic version of FFS Participant Workbook may be shared by the FFS Facilitator hosting the virtual course as a visual only- pending this signed addendum
4. Electronic version of FFS Participant Workbook may NOT be shared by the FFS Facilitator with virtual course participants, or any other parties in whole or part.

5. For permission to use any of the content provided during the FFS Facilitator training, or use of any of the documents outlined above, whole or in part, beyond what is outlined in this addendum, contact FreedomFromSmoking@Lung.org.

Duration of Agreement:

This Agreement will be in effect for the duration of the existing Freedom From Smoking Facilitator Agreement.

Resolution of Disputes and Termination:

In the spirit of the Agreement, it is expected that the undersigned parties will resolve issues of disagreement informally through ongoing collegial communication. However, if any party is not in compliance with the provisions of this Agreement or the issues cannot be resolved informally, this Agreement may be suspended immediately upon written notice. The notice of suspension will state the reasons for the suspension, any corrective action required of the other, and the effective date. If the issue resulting in a suspension is not resolved within ninety (90) days, this Agreement will be terminated.